

Document Imaging

Consolidate your paper documents electronically!

Save!

- Average organization makes 19 copies of each document
- Average organization spends \$20 in labor to file each document
- Average organization spends \$120 in labor searching for each misfiled document
- Average organization loses 1 out of every 20 documents
- Average organization spends 25 hours recreating each lost document
- Average organization spends 400 hours per year searching for lost files

❖ Price Waterhouse Coopers

Improve!

- Customer Service (internal and external)
- Compliance: internal audits, SOX and retention policies
- Security: by user and by document type
- Convenience: email documents and browse documents easily on the web



Enterprise Imaging

The Health Science Center enterprise document imaging solution includes the Perceptive Software suite of products: **ImageNow** and **WebNow**. These tools are currently accessed by staff members in eleven different departments to ensure documents:

- ◆ are secure,
- ◆ quickly retrievable,
- ◆ tied to our host applications such as PeopleSoft,
- ◆ with comments and annotations as needed.



Eliminate the paper trail and associated tracking challenges
and join the green bandwagon!



Does this look familiar? Are file cabinets and paper taking over your office? Better organization, secure storage and easy document retrieval are all available with the Health Science Center enterprise standard document imaging product **ImageNow** provided by Information Management and Services.

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Document Imaging

Simple Process

Capture & Link

Capture your documents using fast scanners or import directly your existing electronic documents.

Index keys link your documents to your host application or help group your documents in a logical order.

Special features provide the ability:

- ◆ to annotate,
- ◆ redact,
- ◆ approve for workflow
- ◆ or email your documents.

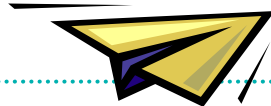
Send away the paper!

Do you wish you could magically transport all your paper documents into your computer? With the Health Science Center enterprise standard document imaging product **ImageNow** you can scan your paper documents and link them to a host application for easy retrieval increasing your staff productivity!



Retrieve

Index keys help locate your documents quickly. Use the browser-based **WebNow** solution for locating documents anywhere anytime. WebNow works with ImageNow to instantly deliver to your browser secure, digital versions of paper documents associated with your workflow activities or application software transactions.



Pricing

Pricing depends on volume of users and space requirements.

Typical implementations run:

Size	Year 1*	Year 2 +
Small	\$13,000	\$6,500
Medium	\$24,000	\$11,000
Large	\$49,250	\$25,250

- ◆ Prices cover a typical Implementation, Year 1 agreement, not including legacy document scanning service.
- ◆ Prices assume department has a dedicated PC available for each scanner.
- ◆ Services include server backup & recovery, software upgrades and end-user support!