How to Add UTHSCSA Exchange/Employee Email to an Android Phone

1. First step is to join the HSCWave WIFI while on campus. Need assistance? Go here

2. On your Android go to: **Settings > Accounts and Sync** (Settings can be found by swiping from the top and selecting the gear or go to **Applications** and find the **Settings** icon.)

3. Tap **Add Account**

4. Tap **Microsoft Exchange ActiveSync**
5. Fill in Info

Set up email

Email address
username@uthescsa.edu

Password
**********
a. OWA server address: **owa.uthscsa.edu**
b. Domain: **uthscsa** (if separate)
c. Username: **uthscsa\username**
d. Password

6. Click **Next**
7. Accept the **Authenticate** option by pressing **Next**
8. Done!
9. Emails will begin to load to your device with in a few minutes.