

How to Register/Log into Microsoft E-Learning (new MS users)

You will go to <https://business.microsoftelearning.com/activate/>

You will need to enter the Access Code, enter your work email address, check the “I have read and accept...,” and then click SEND

Microsoft E-Learning courses: **IWOD1D21D2**, (*The code is case sensitive.*)

Systems training (this includes WIN7 OS) : **CLO9B2E3E0**, (*The code is case sensitive.*)

Enter Access Code

Enter your access code below along with your work e-mail address and agree to the Data Sharing Notice, then click **Send**. This will validate your work e-mail address as an approved user for Microsoft E-Learning. You will then be directed to Step 2 to sign in on the Windows Live ID site. You may use an existing Windows Live ID or create a new Windows Live ID

I have read and accept the Data Sharing Notice. Read the [Data Sharing Notice](#).

* Access Code:

IWOD1D21D2

* Work E-mail Address:

fosbenner@uthscsa.edu

Send

You will then need to sign into Microsoft Windows, enter your email address and password. Then press **Sign In**.

Have an **MSN Hotmail**, **MSN Messenger**, or **Passport account**? It's your **Windows Live ID**.

Sign in to Microsoft

E-mail address: username@uthscsa.edu

Password: ●●●●●●

[Forgot your password?](#)

Sign in

- Save my e-mail address and password
- Save my e-mail address
- Always ask for my e-mail address and password

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A screen will come up that asks you for your name, country and to enter your email address. Please enter the email address you access regularly for your verification email to be sent to.

Microsoft E-Learning for Business

Thank you for taking the time to fill out the following online form. If you do not want to submit your information, click **Cancel**.

* Indicates a required field

My Name (Personal Information)

* First Name

* Last Name

Middle Name/Initial

Additional Last Name

Prefix

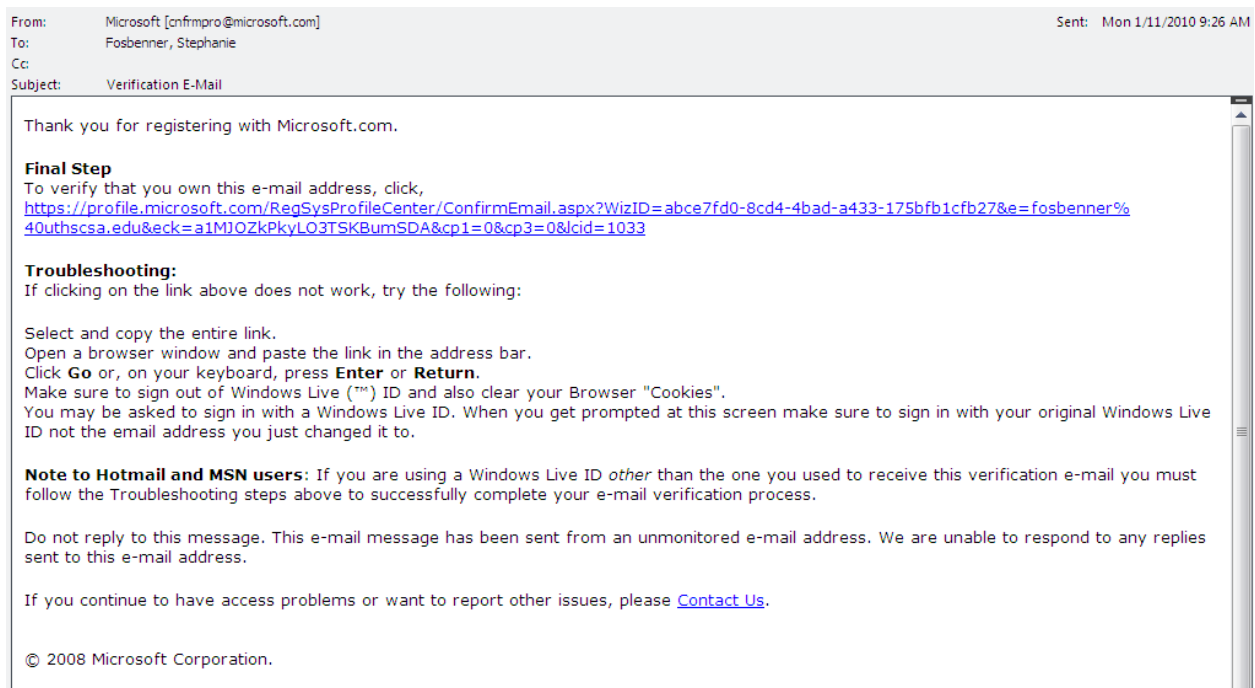
Suffix/Title

* My E-Mail Address

* Country/Location

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Once you receive the verification email in the email address you provided, click on the link under Final Step to complete the registration process:



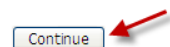
When you click on the link, provide you will receive an internet page Email Verification Confirmation; click on Continue



E-Mail Verification Confirmation

You have successfully verified your e-mail address with Microsoft.com.

Your e-mail address: **fosbenner@uthscsa.edu**



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Click on E-Learning Applications link

Note: In order to utilize the WIN 7 E Learning courses you will need to have WIN 7 OS and Office 2007

Microsoft Learning
E-Learning for Business

Business E-Learning Home Sign Out

Learning Catalog
My Learning
My Achievements
My Preferences

Customer Service
Purchase Additional E-Learning
Contact Us
E-Learning FAQ

Related Resources
Microsoft Learning Home
Microsoft Training
Microsoft Press Books
Microsoft Assessments
Microsoft Certifications

Thank You

Your content has been assigned and you now have access to the offer(s) listed below.

E-Learning	Expiration Date
Official Microsoft E-Learning for Software Assurance - Applications	2011-08-31

Go to [Learning Catalog](#) to see your online content.

You will see the Learning catalog available to you

Microsoft Learning
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Microsoft Certifications

Learning Catalog

Use the search below to find specific E-Learning products or sort by the column headings by clicking on the column header. Select the Product Name to see a description of the product and to add it to [My Learning](#).

Search with keyword(s): Any of these words AND/OR select one of the filters below

Collection:
Language:
Audience:
Technology:

[Start New Search](#)

Select checkbox(es) and "Add to My Learning" to add product(s) to your [My Learning](#) page. 1-50 (of 864 items) | [Next](#)

#	Product Name	Product Type	Collection	Language	Audience	Technology
<input type="checkbox"/>	1 Cours 6385: Collaboration avec d'autres utilisateurs et personnalisation de Microsoft Office Word 2007	E-Learning Course		French	Information Worker	Office 2007
<input type="checkbox"/>	2 Corso 6388: Funzionalità di collaborazione e personalizzazione di Microsoft Office Word 2007	E-Learning Course		Italian	Information Worker	Office 2007
<input type="checkbox"/>	3 Curso 6387: Colaborar con otros y personalizar Microsoft Office Word 2007	E-Learning Course		Spanish	Information Worker	Office 2007
<input type="checkbox"/>	4 Kurs 6386: Zusammenarbeit im Team und Personalisieren von Microsoft Office Word 2007	E-Learning Course		German	Information Worker	Office 2007
<input type="checkbox"/>	5 コース 6389: 他のユーザーとのコラボレーションと Microsoft Office Word 2007 のカスタマイズ	E-Learning Course		Japanese	Information Worker	Office 2007

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How to log on after you registered:

Click on Sign In



Enter your email address and password

Have an **MSN Hotmail**, **MSN Messenger**, or **Passport account**? It's your **Windows Live ID**.

Sign in to Microsoft

E-mail address:

Password:

[Forgot your password?](#)

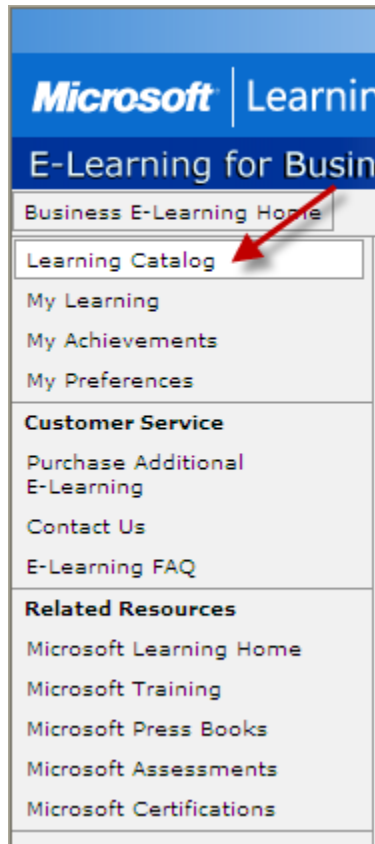
Save my e-mail address and password

Save my e-mail address

Always ask for my e-mail address and password

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Then click on Learning Catalog



Then you will see your courses available to you

The screenshot shows the Microsoft Learning E-Learning for Business Learning Catalog page. The page includes a search bar, filters for Collection, Language, Audience, and Technology, and a table of available courses. The table has columns for #, Product Name, Product Type, Collection, Language, Audience, and Technology. The first five rows of the table are shown, each with a checkbox in the # column.

#	Product Name	Product Type	Collection	Language	Audience	Technology
<input type="checkbox"/>	Cours 6385: Collaboration avec d'autres utilisateurs et personnalisation de Microsoft Office Word 2007	E-Learning Course		French	Information Worker	Office 2007
<input type="checkbox"/>	Corso 6388: Funzionalità di collaborazione e personalizzazione di Microsoft Office Word 2007	E-Learning Course		Italian	Information Worker	Office 2007
<input type="checkbox"/>	Curso 6387: Colaborar con otros y personalizar Microsoft Office Word 2007	E-Learning Course		Spanish	Information Worker	Office 2007
<input type="checkbox"/>	Kurs 6386: Zusammenarbeit im Team und Personalisieren von Microsoft Office Word 2007	E-Learning Course		German	Information Worker	Office 2007
<input type="checkbox"/>	コース 6389: このユーザーとのコラボおよび Microsoft Office Word 2007 のカ	E-Learning Course		Japanese	Information Worker	Office 2007