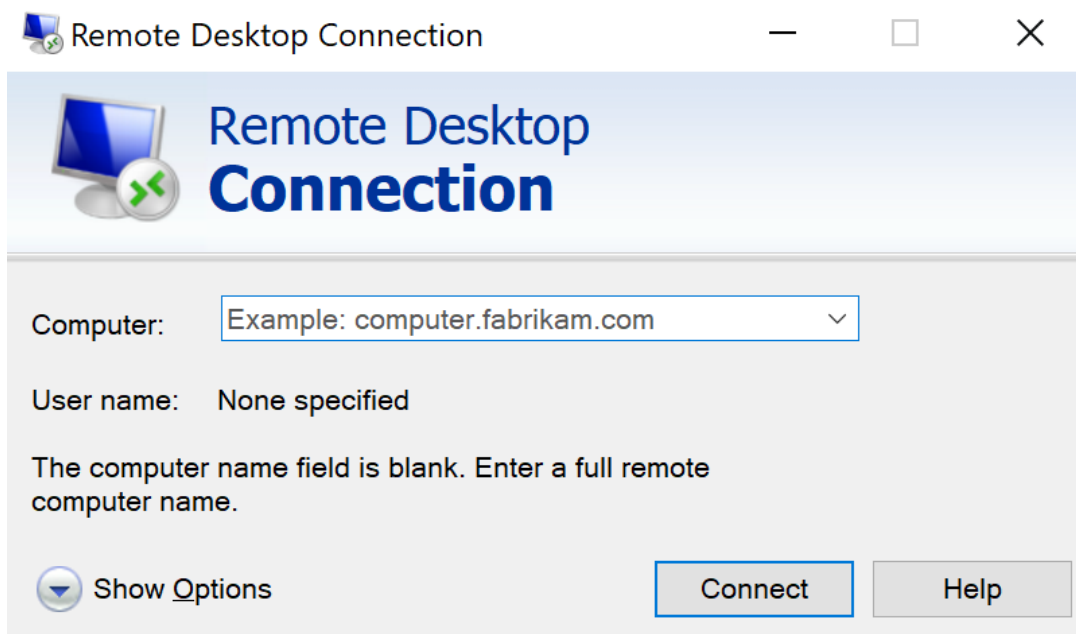


Remote Desktop for Windows 10

1. On the computer being used to connect to the remote computer, launch the **Remote Desktop Connection** by clicking on the windows logo on the bottom left of screen
Type **Remote** then select the **Remote Desktop Connection app**.
2. Enter the name of the remote computer into the **Computer** field. There are 3 values that can be entered for the computer name:
 - a. **Computer name**
 - b. **Computername.win.uthscsa.edu** or
 - c. IP (internet protocol) address – 129.111.xxx.xxxFor various reasons, one or more of the above methods may not work. In the event that one connection method is not working, try one of the other naming conventions. **For off campus users double check that VPN is running before you attempt to connect to the remote computer.**



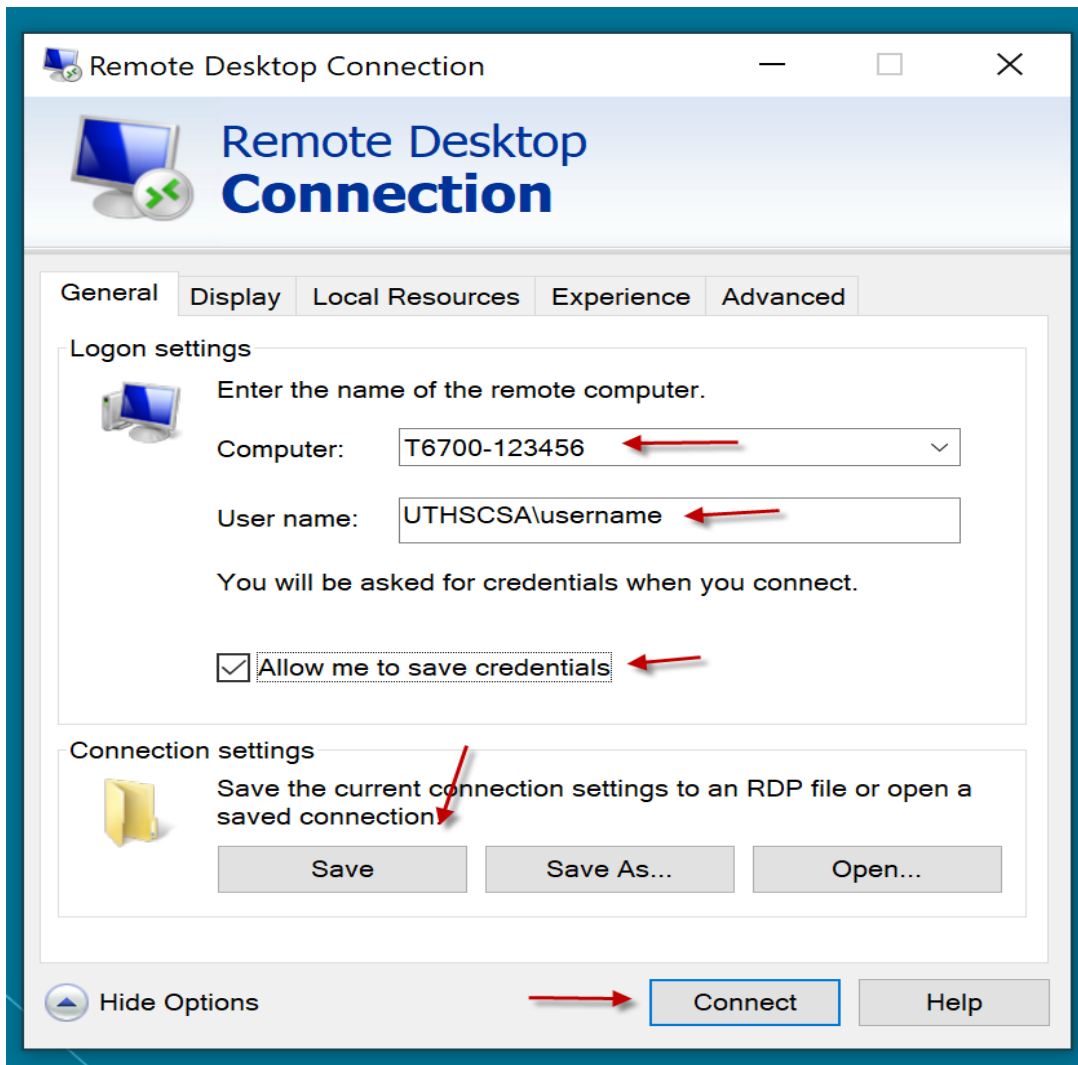
3. Show Options to enter the user name.



4. Enter your user name in the following format: UTHSCSA\username
Example: UTHSCSA\smitho12

5. Check *Allow me to save credentials*

6. Click *Save* and then *Connect*



7. The same log on screens will be displayed as when logging into the computer locally.

Note: When **on campus** and connected to the network by cable or through HSCWave you may start the Remote Desktop Connection program and follow the below steps.

If you are **off campus you will need to connect via the VPN software before you may remote to another computer on campus. Search the instructions on setting up the VPN on the UTHSCSA website. <https://infosec.uthscsa.edu/two-factor-enrollment>